



BENWICK PARISH COUNCIL

Minutes of Benwick Parish Council meeting on Monday 6th December 2021 at the village hall

Present	Cllrs M Chapman (Chairman), A Cade, R Taylor, R Few, R Emmitt, A Miscandlon (FDC), B Wicks (FDC), Clerk R Robinson and four members of the public	
133/21-22	Apologies for Absence Cllr Keppel Spoor - accepted	
134/21-22	Declarations of Interest Non declared	
135/21-22	PUBLIC TIME Pictures of ideas for the Pound were presented by Benwick in Bloom members. Cllr Chapman to meet with them to discuss further. Tree on Pound to be looked at by a tree surgeon. Quotes needed. Many trees have been felled in the village and not replaced. Beech in High Street meant to be replaced under TPO. Clerk to review TPO register. TPO register is also available from FDC with notes on which have been removed and which replaced. Trees with TPOs can be felled with planning permission. The unauthorised buildings at 1 High Street are occupied. Cllr Miscandlon to chase Planning at FDC. The path from chapel Gardens to the High Street has a 5cm deep 30cm wide hole in it. This is believed to be the responsibility of Clarion Homes. A lady has fallen over in it and was discovered by her groans being heard. Cllrs and public are concerned. The problem with the manhole cover in Chapel Gardens continues. Clerk reported to Highways but they said it was the landlord's responsibility. Cllr Miscandlon to chase Clarion Homes about these issues.	Cllr Chapman Clerk Cllr Miscandlon Cllr Miscandlon
136/21-22	Confirmation of Minutes It was Proposed by Cllr Chapman and AGREED to sign and approve the Minutes of the Meeting held on 1 st November 2021	Agreed Cllr Chapman
137/21-22	Matters Arising none	
138/21-22	County & District Councillors Reports Boundary changes – it is proposed that Benwick will join to Doddington and Wimblington, this proposal comes before FDC on 8 th December. However the Boundary Commission are entitled to take their own decision. Connecting Cambridge project – this is leading to Project Phoenix in Whittlesey (a youth club) and similar projects in some villages. Also a catalogue of all social groups is being made. Grants are available. Cllr Wicks to send link for zoom meeting to Cllr Chapman who will report back to the council. Clerk to put on the agenda for next month. Fishing rights – Parish Council has the rights between the bridges as per map from Environment Agency. Clerk to place on the agenda for next month to discuss and agree on putting a sign up.	Cllr Wicks Cllr Chapman Clerk
139/21-22	Highways and verges matters a) Next steps for implementation of speed signs – Cllr Chapman to speak to Fenland Electrical b) Actions needed due to obstruction/dangers impacting verges or footpaths – Cllr Miscandlon to speak to Cllr Connor about 24a Doddington Road and the white blocks.	Cllr Chapman Cllr Miscandlon
140/21-22	Clerks training a) It was Proposed by Cllr Chapman and AGREED to pay the £30 + VAT for the clerks attendance at a webinar on budgeting on 2nd December b) It was Proposed by Cllr Chapman and AGREED that the clerk can attend webinar on memorial (grave stone) safety and administration with SLCC on 14 th December cost £30+VAT	Agreed Agreed
141/21-22	Planning Application Consultation (F/YR21/1340/RM at Land South Of 16A Doddington Road Benwick Cambridgeshire Reserved Matters application relating to detailed matters of Access, Appearance, Landscaping, Layout and Scale pursuant to Outline planning permission F/YR20/0422/O, to erect 1 x dwelling (2-storey 4-bed) and detached garage involving the demolition of existing buildings at Land South Of 16A Doddington Road Benwick Cambs No objections	Clerk

142/21-22	Dog fouling Actions to be taken due to dog fouling in the village and the lack of a litter bin from Heron Way up Doddington Road – Cllr Chapman to meet with Street Scene Officer from FDC to discuss hotspots and any areas in need of an additional bin. Clerk to obtain prices of bins from Street Scene. It was noted that funding is available for signs designed by school children.		Cllr Chapman Clerk
143/21-22	Informer report It was Proposed by Cllr Chapman and AGREED that the clerk can provide reports to be published in the Ramsey Informer. Clerk to monitor the amount of time taken for this activity (estimated 20 minutes per month) and bring back to council if it notably exceeds the estimate.		Agreed
144/21-22	Village Sign Cllr Chapman has volunteered to draft a presentation of the information available on the signs.		Cllr Chapman
145/21-22	Donations It was Proposed by Cllr Chapman and AGREED to increase the donation budget from £200 to £300 for this financial year. It was Proposed by Cllr Chapman and AGREED to make a donation of £100 to each of the three applicants, being MAGPAS Air Ambulance, Benwick Street Pride Volunteer Group and the Chatteris, Doddington, Benwick and Manea Community Car Scheme. Clerk to arrange payment.		Agreed Agreed Clerk
146/21-22	FDC accessibility study Any actions needed in respect of the study – no response to be made. It was noted that the study was inaccurate in respect of bus timetables and that the issues relevant to the area of transport, connectivity and bus services were not addressed. It was observed that the community car scheme that we have awarded a grant to at this meeting might contribute to connectivity. Clerk to obtain information about the scheme and place it on our website and Cllr Chapman to place on the village Facebook Page.		Clerk Cllr Chapman
147/21-22	Income & Expenditure a) It was Proposed by Cllr Chapman and AGREED to and approve the following accounts for payment. Councillors also discussed the payment of the drainage rates today which are to be placed on January agenda for approval retrospectively.		Agreed Clerk
	E.On HHA Grounds Maintenance SLCC R Robinson R Robinson ICO fee (DD)	Electricity October Cemetery etc Clerks training Expenses Reimbursement Salary Data protection fee	£76.41 £365.16 £72.00 £18.73 £401.60 £35.00
		TOTALS	£968.90
	b) Clerk's report on the November Bank Balances and reconciliation statement is at appendix 1. c) Actions needed re: budgets for 2021/22 financial year and precept – It was Proposed by Cllr Chapman and AGREED to form a working group of Cllrs Chapman, Keppel-Spoor, Smith, Emmitt and Taylor to meet on Friday 17 th December at 7pm to prepare a budget to be presented to the council at the January meeting.		Agreed
148/21-22	Utilising road verges for biodiversity & habitat Various projects are ongoing in the surrounding areas. It was noted that the Pound could be used for this purpose.		
149/21-22	Electoral Review of Fenland District Council Any actions to be taken in response to the consultation – discussed under 138/21-22 no actions needed at this stage.		
150/21-22	Correspondence a) Rural Services Network, Bulletin (emailed 02/11/2021, 09/11/2021, 16/11/2021, 23/11/2021) Funding Digest (emailed 03/11/2021) b) FDC Press releases (emailed 05/11/2021x2, 9/11/2021, 10/11/2021, 12/11/2021x3, 17/11/2021, 19/11/2021, 24/11/2021) Member services (emailed 22/11/2021, 29/11/2021) Agendas (emailed 19/11/2021) Council tax reduction scheme (emailed 03/11/2021) Parish map (emailed 25/11/2021) c) CAPALC Bulletin (emailed 09/11/2021) CAPALC conference (emailed 11/11/2021, 22/11/2021) Disability history month (emailed 16/11/2021) petition (emailed 11/11/2021) Drop in sessions (emailed 12/11/2021) Fraud alert (emailed 18/11/2021) Legal update (emailed 19/11/2021) councillor training (emailed 29/11/2021) d) NALC Chief Executive Bulletin (emailed 29/10/2021, 05/11/2021, 12/11/2021, 19/11/2021, 26/11/2021) Newsletter (emailed 10/11/2021, 17/11/2021, 27/11/2021) Online Events (emailed 16/11/2021) e) Highways - Highway Events Diary – (emailed 01/11/2021) IHMC Incident Report		

	<p>October (emailed 02/11/2021) Highways report (emailed 09/11/2021, 10/11/2021)</p> <p>f) CAPASP Newsletter (emailed 18/11/2021) Scam warning (emailed 22/11/2021)</p> <p>g) CPRE Campaigns Update not received</p> <p>h) Cambs ACRE pennywort (emailed 01/11/2021) War memorials (emailed 11/11/2021)</p> <p>i) Cambridge CVS Events and training (emailed 15/11/2021)</p> <p>j) Galliford Try A47 Guyhirn upgrade roadworks bulletin (emailed 01/11/2021)</p> <p>k) LEAP (emailed 10/11/2021)</p> <p>l) Combined authority – Update (emailed 01/11/2021) Transport survey (emailed 03/11/2021)</p> <p>m) Boundary commission (emailed 26/10/2021)</p> <p>n) CCC – Cambs local councils conference (emailed 04/11/2021) – Children’s Holiday scheme (emailed 08/11/2021) Youth in communities (emailed 11/11/2021) – Road safety (emailed 15/11/2021)</p> <p>o) Sports club proposal (emailed 11/11/2021)</p> <p>p) Self-management for arthritis (emailed 09/11/2021)</p> <p>q) Chess (emailed 18/11/2021)</p> <p>r) E.On (emailed 16/11/2021)</p> <p>s) Cambs PCC – Roundtable for councillors (emailed 22/11/2021)</p> <p>t) ECOGREEN COMMUNITIES free trees with street furniture (emailed 09/11/2021)</p> <p>u) Greater Cambridge partnership – green travel consultation (emailed 26/11/2021)</p> <p>No observations</p>	
151/21-22	Police Report Actions in relation to new Police Engagement Proposal following meeting attended by Cllr Chapman – no action needed	
152/21-22	Asset Owners Agreement Clerk reports that Cabletest Ltd is registered with NERS	
153/21-22	Project on the Pound Any actions relating to the pound – Cllr Chapman has agreed to meet with Benwick in Bloom to discuss their ideas.	Cllr Chapman
154/21-22	Queens platinum jubilee Any actions in relation to the jubilee next year. Keep on the agenda for next month. Cllr Chapman will raise the flag if he is available. A new flag might be needed. Clerk to place new flag on the agenda for next month and obtain prices for a 5' x 3' flag. It was noted that any application for a street party with road closures needs to be made early.	Clerk Cllr Chapman Clerk
155/21-22	Agenda Items/Next Meeting Next Parish Council Meeting to be Monday 10 th January 2022. Items to be included on Agenda should be with the Clerk by Tuesday 4 th January 2022	

Meeting ended at 20.30

Appendix 1

Bank Reconciliation		Financial Year ending 31 March 2022	
Benwick Parish Council			
Prepared by Richard Robinson (Clerk & RFO)			
Date	03/12/2021		
Approved by		Chair	
Date	06/12/2021		
Balance per bank statements as at	30/11/2021	£	£
Current Account		41,380.31	
NS&I		21,447.49	
			62,827.80
Less: Unpresented Cheques			
Cheque Number			
	2751	289.05	
		18.00	
			307.05
Add: Any unbanked cash in transit			0.00
Net bank balances as at 30/11/2021		62,520.75	
The net balances reconcile to the Cash Book, as follows:-			
Opening Balance		54,198.55	
Add: Receipts to date		20,557.64	
Less: Payments to date		12,235.44	
Closing Balance		62,520.75	

Earmarked Reserves:

Parish Plan	£532.89
Verge Planting	£67.13
Cemetery Extension	£6,604.17
Street Lighting	£7,875.62
The Pound	£2,000.00
War Memorial	£4,000.00
Mooring	£4,133.66
Allotments	£2,191.35
General Reserve	£35,115.93

E M TOTAL £27,404.82